


Note: These minutes are a draft and are not to be considered official until approved at the next meeting.

	<p style="text-align: center;">Iowa 911 Communications Council Meeting Thursday, February 10th, 2022 9:00 – 10:15 AM Dallas County Human Services Campus 25747 N Ave., Adel IA</p>
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Call to Order

The meeting was called to order by Chair Rob Rotter at 9:00 A.M. and a quorum was determined from those present.

Roll Call

		Representative	Attendance
Iowa Association of Public Safety Communications Officers (APCO) Secretary		Cara Sorrells	Present
	alternate	Angie Dobyns	
Iowa Chapter of the National Emergency Number Association (NENA)		Jason Hoffman	Present
	alternate	Chris Jasper	Present
Iowa Geographic Information Council		Lawrence Hartpence	Present
	alternate	vacant	
Iowa State Sheriffs & Deputies Association (ISSDA)		Robert Rotter	Present
	alternate	Dean Kruger	Present
Iowa Peace Officers Association (IPO)		George Griffith	Excused
	alternate	vacant	
Iowa Professional Firefighters (IAPFF)		Mike S. Bryant	Present
	alternate	Doug Neys	
Iowa Firefighters Association (IFA)		Mark Murphy	Present
	alternate	Tom Berger	Present
Iowa Emergency Managers Association (IEMA)		Jeff Anderson	Present
	alternate	Mindy Benson	
Iowa Department of Public Safety (IDPS)		Richard Pierce	Present
	alternate	Robert Johannesen	
Iowa Emergency Medical Services Association (IEMSA)		Rob Dehnert	Present
	alternate	Paul Andorf	
Iowa Telephone Association <15,000		Jack DeAngelo	Present
	alternate	Pat Snyder	
Iowa Telephone Association >15,000		Taylor Teepell	Absent
	alternate	Wayne Johnson	
Cellular Providers		Steve Zimmer	Absent
	alternate	Bill Tortoriello	
PCS Providers		Joe Sargent	Absent
	alternate	vacant	
Auditor of the State, Ex-Officio member		John McCormally	Present
Staff:			
Blake DeRouchey, 911 Program Manager			Present
Allie Bright, 911 Program Planner			Present

Guests also present in person or by teleconference:

Chris Maiers, ISICSB SWIC
James Stromberg, CISA
Mike Hardy, Zetron
Ryan Mulhall, ICN
Hollie Davidson, ISICSB
Marie Carlson, RACOM
Bill Burnett, Comtech
Erin Froning, Cerro Gordo County
Matthew Alvarado, IUB
Brad Button, Des Moines PD
Mark Van Hooser, Buena Vista County 911
Amanda Pyle, Story County 911
Kenneth Weber
Mike Kasper, Linn County SO
Doug McCasland, Warren County 911
Amanda Bieber, Linn County SO
Terry McClannahan, Dallas County SO
Greg Brooks
Mary T. Buley
Nick Brockman, Polk County SO
Samantha Rumph
Kirk Hundertmark
Abby Magtoto
Daniel Bishop

Brenda Vande Voorde, Fayette County 911
Sarah McClure, Ames PD
Rhonda Braudis, Marshall Co Comm
Ron Vought, Webster County PH
Pam Freshwater, Monroe County 911
Chad Gappa, Motorola
Misti Hearron
Mindy Benson, Black Hawk Co EMA
Lynne Warren, Zetron
Kristina Tranel
Michelle Kingrey, Marion County SO
Diane Sefrit, SCI Regional 911
Michelle Campbell, Scott County (SECC)
Tracey Bearden, Polk Co 911
Kim M. Crispin
Jeremy Cremeans, Tama County EMA/911
Jennifer Ackerman, Winnebago County SO
Paige Klaaren, Iowa County 911
Todd Malone, Scott County (SECC)
Paul Guest, Zetron
Bill Cusack, Zetron
Bret Maxwell, Dallas County SO
Barb Runneberg
Paige Klaaren, Iowa County 911

Introductions

Chair Rob Rotter welcomed everyone. A roll call was conducted by Secretary Cara Sorrells of the board members in attendance. A quorum was established, and the meeting continued.

Approve the Agenda

Chair Rob Rotter asked for a motion to approve the agenda as presented. Motion by Jason Hoffman to approve the agenda. Seconded by Mark Murphy. All ayes. Passed.

Approve the Minutes

Chair Rob Rotter asked for a motion to approve the previous meeting minutes. Motion by Jeff Anderson to approve the minutes. Seconded by Richard Pierce to approve the minutes of January 13th, 2022. All ayes. Passed.

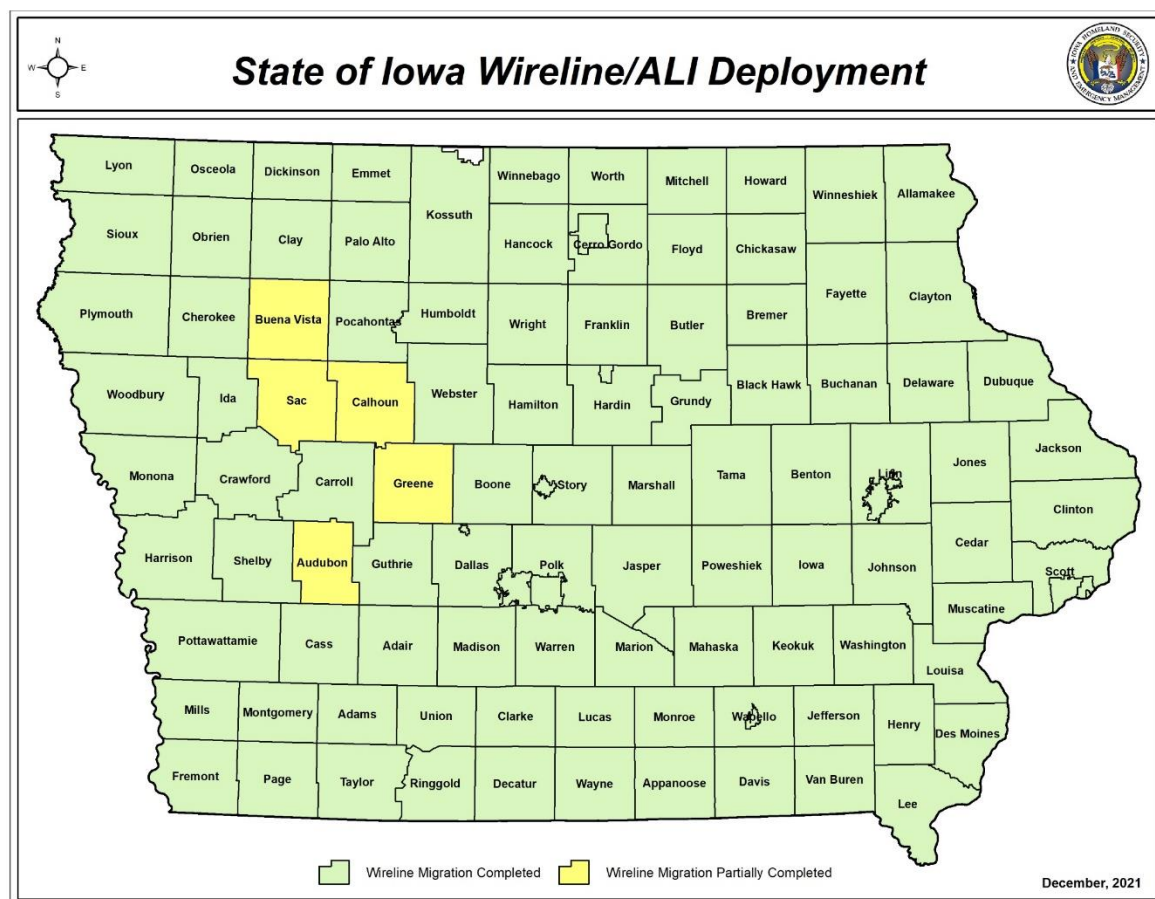
Appoint a chair for the 34A committee

Chair Rob Rotter reported that the 34A committee lost a chair and they were seeking a new one. Rhonda Braudis from Marshall County Communications volunteered. Rotter welcomed her aboard and asked if he could get her contact information after the meeting.

State of Iowa Administrator Reports (Blake DeRouche)

Program Manager Report

- Program Financials
- February 23: PSAP Leadership Training (Full)
- Wireline Migration
 - Dual Provisioning
- Forms
 - Expenditure Collection:
 - Buchanan, Clinton, Decatur, Emmet, Floyd, Fremont, Grundy, Howard, Ida, Warren, Washington
 - Service Board Membership:
 - Benton, Clinton, Fremont, Grundy, Howard, Ida, Montgomery, Plymouth, Warren
- Logo Refresh (they like the top left)





Program Manager Report

- Legislative
 - SF 2153
 - An Act authorizing a local emergency management commission to assume the duties of a joint 911 service board
 - HSB 612
 - An act relating to public safety answering point cost and expense data collection from county joint 911 service boards

2022 GIS Information

- Benchmarks 2022
 - Upload within 6-month period
 - 98% GIS
 - 98% ALI to Road Center Line
 - **0 Critical errors**
 - **January load data for Test GeoMSAG**
 - GeoComm GIS Data Hub Update

FY2022

- January: 9 Counties
 - \$60,000
- Period 2: 9 Counties
 - \$60,000
- FY2022:
 - \$672,000

Blake advised that they would be migrating to the Geobased MSAG in March. They loaded the test data in January, and it all looks good. A couple counties will probably receive some messaging on how to improve it by a couple of percentage points. One other update from last month the GIS Data Hub from GeoComm, they had received feedback that it was acting very slow. You should see that there has been great improvement in your upload speeds as well as turnaround time for your QA results. GeoComm made some changes on the back end of that so you should be having a better experience on that platform.

Current Travel/Public Ed/Training Fund

- **100,000 Annually (FY2022)**
- Expended: \$20,447.46
- Total Approved: \$16,910.00
- Remaining: \$62,642.54

Blake also advised that next month they will have some printing costs for the 911 educational book that the strategic plan work group has put together. The idea there is to print off a good number of books both in English and in Spanish and make them available to PSAPs. This public education component can fund that, and it looks like there will be leftover funding, so they will come with that request next month.

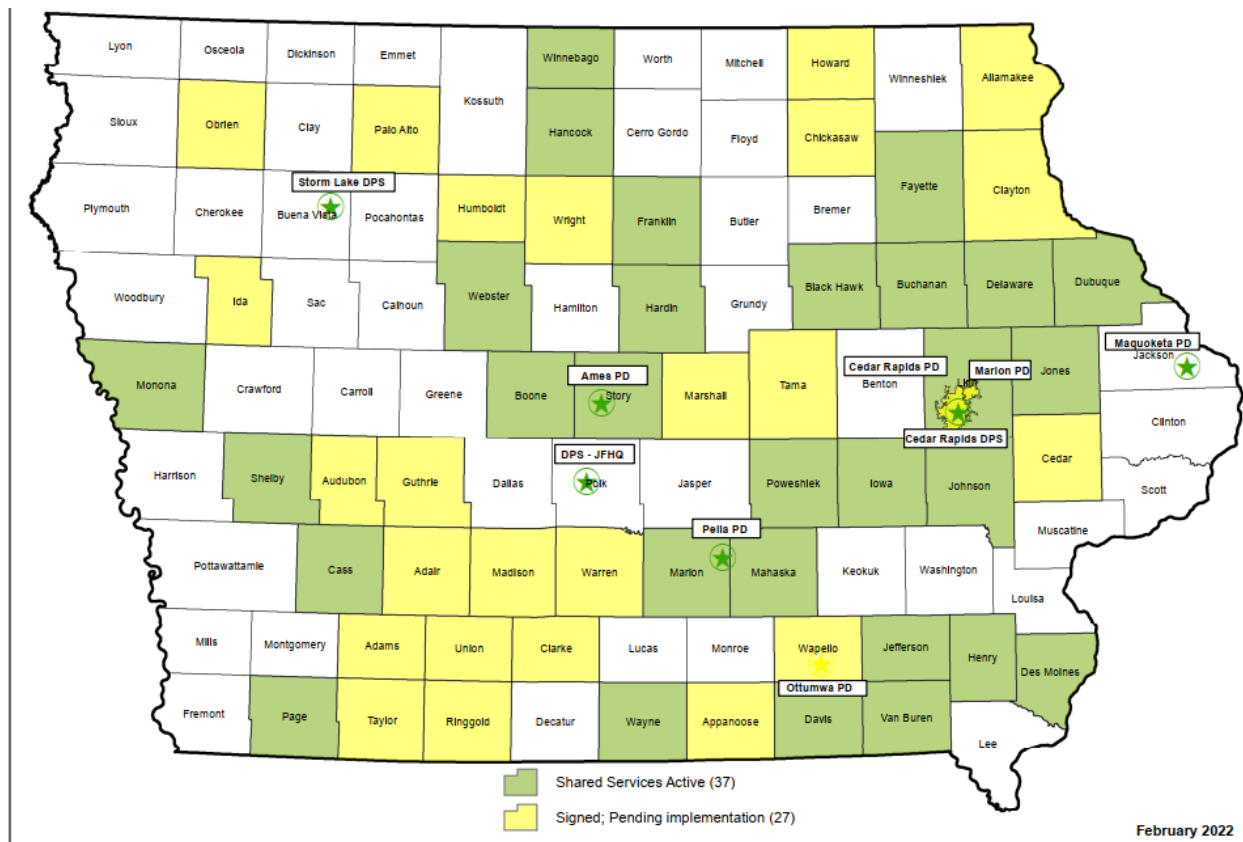
Consolidation Grant

- Paid out \$268,611.43 for Oelwein PD and Fayette Co SO
- Approximately \$70,229 remaining in approved projects

Zetron/Shared Services – Mike Hardy, Zetron

Program Updates

- **Ames PD live MAX Call Taking Jan 12.**
- **Wayne Co live MAX Call Taking Feb 9.**
- **Palo Alto Co, Humboldt Co and Tama Co MAX Call Taking all going live before next council meeting.**



IOWA INSIDER

Welcome New Year 2022

With the daylight lasting a little longer every new day, we are excited for a very busy year of providing the Iowa Shared Services to all of our customers, old and new. Though we are not big on New Year's resolutions, we like to remind ourselves often of this quote from Abraham Lincoln: "Always bear in mind that your own resolution to succeed is more important than any other." We wish everyone a healthy, happy and successful 2022 and thank you for your trust and support.

- Email lwarren@Zetron.com to subscribe with your contact information

Questions?

New website: <https://homelandsecurity.iowa.gov/programs/911-program/>

Training Funds Request

None. Chair Rotter did ask Blake DeRouchey if he had any idea what the printing costs would be for the educational materials that were developed from the strategic workgroup. He advised he did not, they had not gone out to get quotes yet. Rotter mentioned that there are training funds remaining if anyone is interested in putting something together.

Technical Advisory

None.

SWIC Chris Maiers gave the following update

- A big thank you Sheriff Chad Leonard, Terry McClannahan, and Dallas County for letting us host the meeting here.
- Information Sharing Framework Project Update
 - The survey for all the PSAPs was reviewed by Blake and me. The survey has been sent out to participating agencies for completion.
- ISICS Update
 - We had our scoping call and introductory meeting for the Cybersecurity Assessment and Audit of ISICS a couple weeks ago. That meeting went well, and we are looking forward to working through that process.
 - Several standards and a policy will be up for review today regarding encryption. Those will outline the encrypted interoperability talkgroups, encryption key management and over-the-air rekeying.
- StatusBoard Update.
 - We have received the source code from Minnesota, and it has been transmitted to the developer along with release notes from Minnesota.
 - Look for a deployment timeline of about six to nine months for the update.
- TICP/FOG/eFOG
 - I have a meeting with CISA tomorrow on the current progress. We will hopefully have a draft ready to go soon.
- The West STR deployment in Clinton is expected to start winding down relatively soon. Once Clinton is finished with their recovery efforts, the West STR will be demobilized and undergo some maintenance.
- ISICS Regional Training –

- We are looking to host some virtual training soon. A big focus on this training will be the updates to the air-to-ground/air ambulance scene flight policy/standard and the updated pursuit standard.
- Training and TA Requests Update
 - State Sponsored COML – We are looking at hosting that in West Des Moines. We do not have a date locked in yet, so stay tuned.
 - COMT – We do not have a venue or date locked in for this as of today.
 - INTD – We had our initial scoping call with CISA on this. Our date will be in mid-May in Marshalltown so look for an official announcement soon.
 - COMMEX – We are in initial discussions of hosting a communications exercise in Creston. We have a scoping call on that next week.
 - With the Governor’s Emergency Health proclamation expiring, the clock will start again on outstanding position task books.
- ISICS applications approved last month:
 - Des Moines Area Regional Transit Authority (DART) – Level 3
 - Des Moines Metropolitan Wastewater Reclamation Authority (previously referred to as Water Works) – Level 2
 - Minnesota Emergency Communication Networks – Level 1
 - Harrison County 911 (update) – Level 4
- ISICS application up for approval today:
 - Farmers Electric Cooperative – Level 2
 - Jasper County (update) – Level 2
 - City of Nevada – Level 2
 - City of Osceola (update) – Level 3
- New FirstNet sites over the past month in Iowa:
 - Three new small cell nodes have been deployed. Two in Urbandale and one in the Capitol Heights neighborhood.

James Stromberg Update

James Stromberg reported that there was no new information from CISA regarding the hiring of a Region 7 emergency communications coordinator. The most recent update is that the list of applicants has been whittled down and that interviews are forthcoming.

On January 27th, CISA launched a CISA tribal webpage. Digital and physical threats impact tribal entities just like non-tribal entities and this new website is going to aim to increase awareness and use of available services to tribal entities.

Lastly, SWIC Maiers covered the technical assistance that CISA is supporting Iowa with and it’s always a pleasure to work with Iowa and support it’s SCIP goals.

To contact James his email is james.stromberg@cisa.dhs.gov or his phone is 202-731-6350.

34A Update

No report. Chair Rotter reported the committee has been resurrected with a new chair and if you are interested on serving on this committee, please speak up in the next couple of weeks

and let him know. We need to look at what our membership is and get this committee going again. It is very timely, and it would be great to have it up and working again.

Baseline Knowledge for 911 Communications

None.

Legislative Issues

Chair Rotter stated that Blake DeRouchey mentioned in his report that there are two pieces of legislation that certainly involve 911. He spoke briefly on SF2153, essentially saying the EMA Commission could become one, enveloping the 911 service board locally. Rotter advised from what he is hearing with both people in this business and the legislature, is that the heartburn is the triggering mechanism that causes that to happen being with the Board of Supervisors exclusively. That is what is being grappled with right now. Certainly, some people are for that, other people would rather see a combined agreement between the service board and the Commission. They would like to see that as the trigger for the combination. "I don't think people have any issues with it that I'm aware of, in the basics of EMA running 911, certainly that's happening throughout the state in many places now. I really think it's just as far as I know the triggering mechanism that causes that to happen and that's what's being dealt with right now."

Jason Hoffman added that there is a vast difference across the state as to how well 911 boards and EMAs in a particular county get along. He added from the NENA perspective and what their leadership has examined on the bill there is a lot of concerns with it, with the change or without the change. There's an opinion that there are already mechanisms that allow those two entities to agree to sharing issues and that this muddies the water so to speak. It allows the Board of Supervisors to make a vast change and even with the amendments that have been floated around their leadership isn't thrilled about it one way or the other. Rotter added that if one board always has the authority to dissolve another board, doesn't that board almost control the other board.

HSB612 is dealing with expense reports and Chair Rotter thought this would work itself out, that there was just a question on the involvement of the State Auditor. He was confident that we would see an easier, more friendly expense report. Blake added that there are two different versions of that, one has some audit language in it and the other doesn't. His understanding of it is that the audit will still be involved.

Information Sharing

None.

Unfinished Business

None.

New Business

None.

Travel Requests

None.

Business from the Floor or Virtually / 911 Issues at the PSAPs

None.

Next meeting date will be March 10th, 2022, at 9:00 AM at the Dallas County Human Services Campus 25747 N Ave., Adel.

Chair Rob Rotter asked for a motion to adjourn the meeting. Motion made by Jason Hoffman. Seconded by Mark Murphy.

Meeting adjourned at 9:32 A.M.

Cara Sorrells, Secretary